

SIGNIFICANT GOVERNANCE ISSUES 2015/16

No.	Governance issue	Proposed Action	Timescale	Responsible Officer/Group	Current Position as at 30 November 2016
1.	Constitution	<ul style="list-style-type: none"> • Review and update the Constitution. 	December 2016	Head of Democratic Services	Due to other commitments work on the Constitution has not progressed as intended. A revised timetable will be produced when the impact of other priorities can be assessed.
2.	Risk Management	<ul style="list-style-type: none"> • Review of the Risk Management Strategy. • Workshop on risk appetite. • Reconsider the main corporate risks and update Corporate Risk Register. 	March 2017	Head of Corporate Services	The risk appetite of the Council has grown more positive. A revised strategy will reflect this. The Corporate Risk Register will be redrafted upon formation of the new management team.
3.	Business Continuity	<ul style="list-style-type: none"> • All service plans to be updated. • Review of Corporate Plan. • Identify and prioritise key systems. 	March 2017	Head of Corporate Services	Each service is currently in the process of updating their business continuity plans. A deadline of mid-December has been set for the completion of this task. This is being overseen by the Corporate Services team and the Civil Protection Team. When completed, key systems can be prioritised and individual plans will help inform the corporate plan.

Appendix 1

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4.	Audit Committee effectiveness	<ul style="list-style-type: none"> • Meet the Internal Audit team workshop. • Audit Committee training. • Undertake a review of the effectiveness of the Committee. 	March 2017	Head of Corporate Services	Ad hoc training has been offered to the Committee based on training sessions hosted at other Councils. A formal review of effectiveness based upon CIPFA best practice will be undertaken in the New Year and a date organised to understand and consider the work of Internal Audit.
5.	Workforce Development Strategy	<ul style="list-style-type: none"> • Develop and approve strategy. 	September 2016	Human Resources Adviser	A draft will be circulated for consultation in December. Actions will need to be agreed by management for implementation from 1 April 2017.